

KULTARANTA RESORT OY PASSENGER REGISTER

Information document in accordance with the EU's General Data Protection Regulation regarding the processing of passenger data in Kultaranta Resort Oy's passenger register

1. Passenger data controller

Kultaranta Resort Oy (2041187-8)
Särkänalmentie 178 21100 Naantali Suomi
tel. +358 75 326 6000 myyntipalvelu@kultarantaresort.fi

2. Contact person in matters concerning the register

In matters related to the register and the use of the rights of the registered person, the contact person is Valtteri Myrskyluoto, +358 50 492 8688, valtteri.myrskyluoto@kultarantaresort.fi

3. Register name

Kultaranta Resort Oy Passenger register

4. Legal basis for processing passenger data

The processing of passenger data and the keeping of the passenger register is based on the Act on Accommodation and Catering.

5. The purposes of processing passenger data

Based on the act on accommodation and catering, the accommodation operator can keep a register of the passenger data specified in section 6 below (passenger register) using automatic data processing or manually.

Passenger data and the passenger register are used to maintain public order and safety, to prevent and investigate crimes, and to prepare statistics.

The accommodation operator can also use the passenger information and passenger register for customer service and direct marketing. Pursuant to Section 29 of the Personal Data Act, the customer has the right to prohibit the use of their data for direct marketing or customer service.

6. Passenger data to be processed

The passenger register deals with the passenger information mentioned in the law:

- passenger's name and Finnish personal identification number or, if this is not available, date of birth and citizenship
- the names and social security numbers of the accompanying spouse* and minor children or, in their absence, dates of birth, the passenger's address
- Arrival date and Departure date (if known) to the accommodation
- the country from which Finland is reached (if the passenger's place of residence is not Finland)
- travel document number (not required for a citizen of a Nordic country or a resident of Finland)
- voluntary information: whether the accommodation takes place for leisure, work, a meeting or another reason.

Passengers participating in a group trip can make a joint passenger declaration.

*Spouse refers to a spouse or a person who lives with the passenger under marital conditions or in a registered partnership.

7. Where the passenger information is obtained

The passenger information is obtained from the passenger declaration, which the passenger or, in the case of a group trip, the group tour leader fills out and confirms with his/her signature.

8. Passenger data recipients or recipient groups

Passenger information is not disclosed to outside parties. Passenger information can be disclosed to the authorities based on the law.

According to the Act on Accommodation and Catering Activities, the accommodation operator must, regardless of confidentiality regulations, deliver passenger information about the foreigner without delay to the police department of the municipality in which the operator's accommodation is located.

The police have the right to receive the passenger information of non-foreign passengers as well, if they are necessary for the performance of the police's official duties.

Pursuant to the Act on Accommodation and Catering Activities, passenger information must be provided to the following authorities upon their request, when the authority needs it to carry out official duties defined in more detail in the law:

- Border Guard
- Customs Office
- Rescue authority
- Health protection authority
- Defense forces

Companies that process personal data on behalf of the controller are considered processors within the meaning of the data protection regulation. The data in the passenger register is processed by a service provider, who supplies the controller with the software intended for keeping the passenger register and related maintenance services.

9. Passenger data transfer outside the EU

Passenger data is not transferred outside the EU.

10. Passenger data retention period

When storing passenger data, we comply with the legislation in force at any given time.

Passenger declarations and information are kept for one year from the date of signing the passenger declaration. After this, they are disposed of.

According to the Act on Accommodation and Catering Activities, the provisions of Section 29 of the Personal Data Act apply to the deletion of data used for customer service and direct marketing from the register. If the passenger has not prohibited the use of passenger data for these purposes, the accommodation establishment has the right to transfer and process passenger data after one year also in its customer register or possible direct marketing register.

11. About the rights of the registrant

The processing of passenger data and the keeping of the passenger register is based on the law. The accommodation operator can also use passenger data for customer service and direct marketing, unless the passenger has exercised his right of refusal referred to in § 30 of the Personal Data Act.

As a registered passenger, the passenger has the following rights:

The registrant's right to access his/her own data:

The registrant has the right to request access to his/her personal data (= right of inspection) in order to find out whether passenger data concerning him/her is being processed.

Right to rectification of data:

The registered person has the right to demand that the controller correct inaccurate and incorrect personal data concerning the registered person without undue delay.

Only the information entered in the passenger notification and confirmed by the person filling out the notification is recorded in the electronic passenger register. The information entered in the electronic passenger register is correct and complete if it corresponds to what was entered in the passenger notification. The accommodation ensures that the information in the passenger register corresponds to the information in the passenger notification. Incorrect information will be corrected without delay on its own initiative or at the request of the passenger.

The registrant's correction request can lead to the correction of the information in the passenger register only if the information stored in the register does not match the information in the passenger report.

The right to delete data:

Passenger data is processed based on the law for as long as the law on accommodation and catering operations requires. The registrant does not have the right to demand the deletion of his passenger data as long as the data must be kept by law.

The registrant can demand the deletion of their data if the accommodation operator uses passenger data for customer service or direct marketing even after the retention period prescribed by law. The registered person can then demand that the passenger data concerning him/her be deleted without undue delay, if one of the following conditions is met

- personal data is no longer needed for the purposes for which it was collected or for which it was otherwise processed
- the data subject objects to the processing of his passenger data for customer service or direct marketing
- personal data has been processed illegally

Even if one of the conditions is met, the data does not need to be deleted if the processing is necessary, for example, to comply with a legal obligation requiring processing based on EU law or national legislation applicable to the data controller, or to prepare, present or defend a legal claim.

The right to object to the processing of your data:

The registered person cannot object to the processing of his passenger data for the purposes prescribed by law.

Pursuant to the Act on Accommodation and Catering, the registrant can prohibit the use of passenger data for customer service and direct marketing during data collection or later. If the data subject objects to the use of his passenger data for these purposes, it will no longer be processed for these purposes.

The right to request restriction of processing:

Pursuant to the Data Protection Regulation, the data subject has the right to request the controller to limit the active processing of his personal data in specified situations:

- the data subject disputes the accuracy of the personal data, in which case the processing must be limited until the controller can verify the accuracy of the data
- the processing is against the law and the data subject requires the restriction of the processing of the data instead of deleting the personal data
- the controller no longer needs the personal data in question for the purposes of the processing, but the data subject needs them to prepare, present or defend a legal claim, or
- the data subject has objected to the processing of personal data and the evaluation of whether the legitimate grounds of the data controller override the grounds of the data subject is in progress.

As long as the restriction on processing lasts, the data may in principle only be stored. Data may also be processed to prepare, present or defend a legal claim or to protect the rights of another natural person or legal entity or for reasons of important public interest. Before the processing restriction is removed, the data subject must be notified.

The processing of passenger data is based on the law and it determines the purposes for which passenger data is used and to which authorities the data is disclosed. The data subject's right to demand restriction of processing cannot therefore lead to a situation where the provisions of the law on the processing of passenger data are not followed.

12. The right to file a complaint with the supervisory authority

The data subject has the right to file a complaint with the competent supervisory authority if the data subject considers that the data controller has not complied with applicable data protection regulations in its operations.

13. Requests related to the exercise of the registrant's rights

For questions related to the processing of passenger data and in situations related to exercising their own rights, the data subject can contact the contact person of the data controller mentioned in point 2.

A request regarding the right of inspection or other request regarding the exercise of the data subject's rights must be made to the controller in writing either by email or by post. The request can also be submitted in person at the registered office.

The controller may ask the registrant to specify in a sufficient manner which information or processing actions the registrant's request applies to.

In order to ensure that passenger data is not disclosed to anyone other than the registered person in connection with the use of the registered person's rights, the controller may, if necessary, ask the registered person to submit a signed inspection request. The registrar can also ask the person making the request to prove their identity with an official ID or another reliable way.